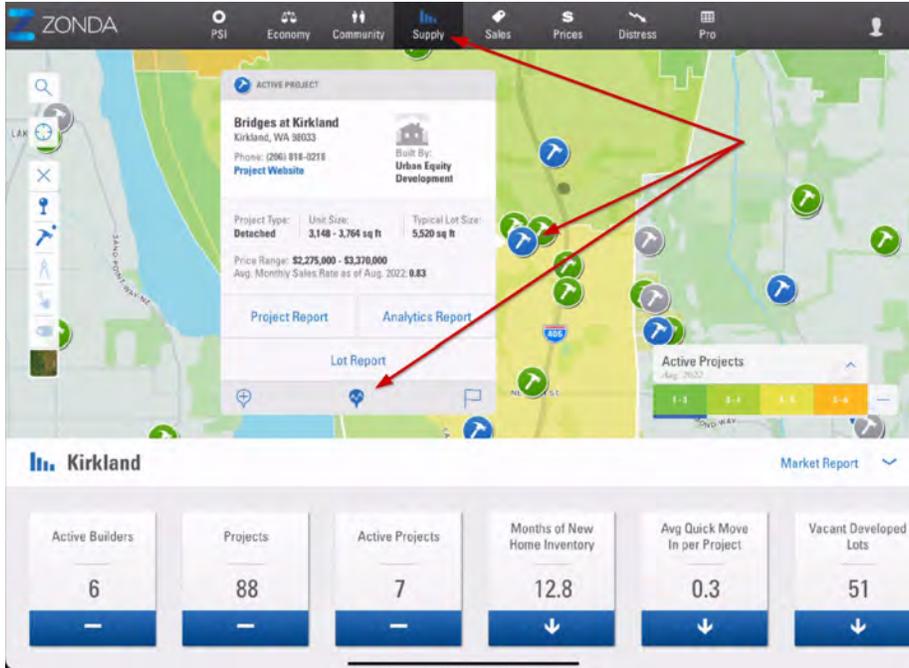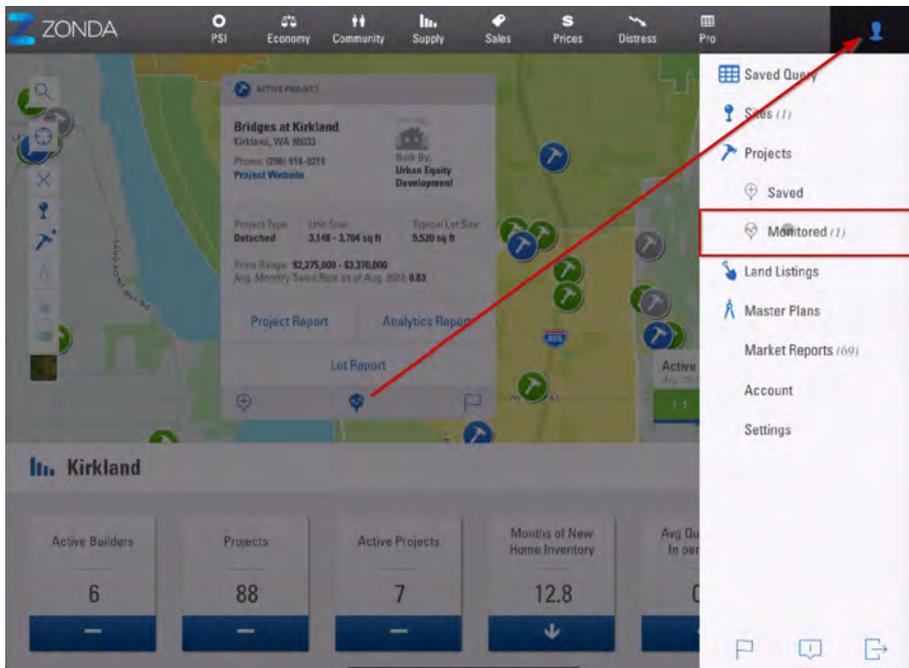# How to Set Up Site Monitoring
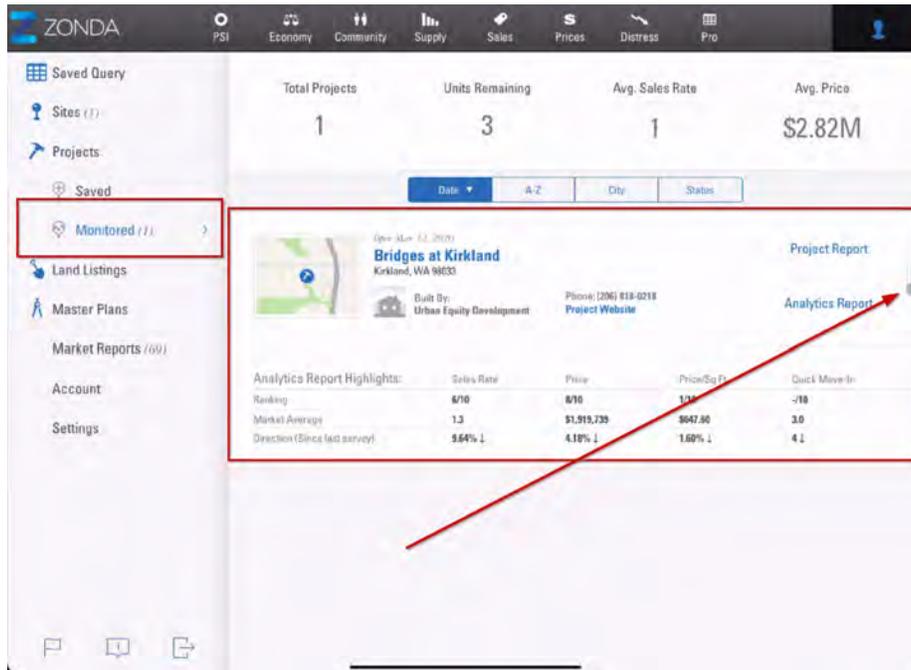
Step 1 – Click Supply, select a project to be monitored, click monitor icon.
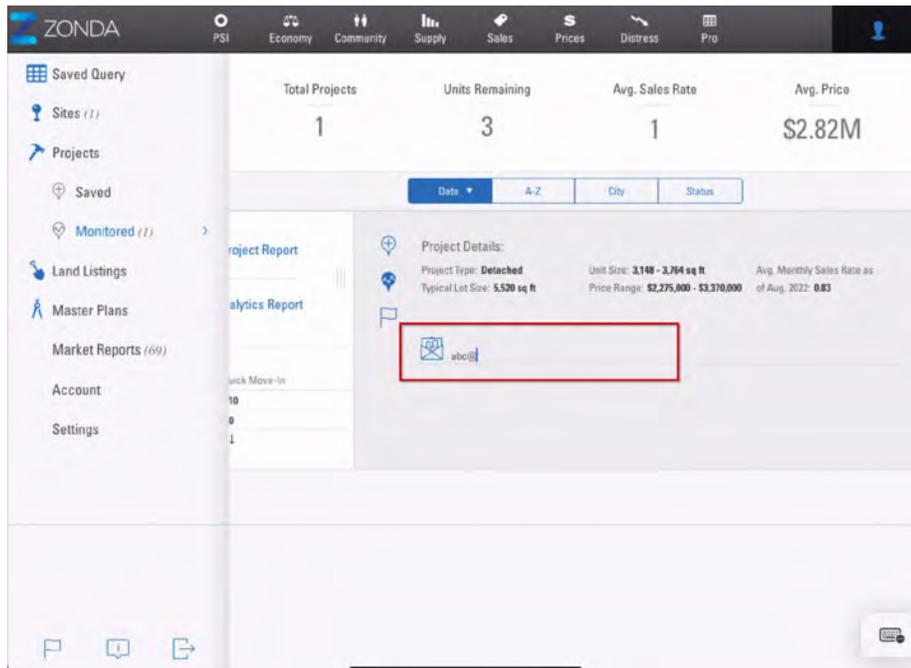

Step 2 – Click the profile icon to view menu. Select "Monitored".

Step 3 – To add a client to the email updates, click the three grey bars.

Step 4 – Enter your client's email and click "save" when button appears.

Step 5 – Check email for updates, sent 4:30am PST. (sample below)